

Weeding Rationale & Criteria 2015-2016

The books in the nonfiction section will be weeded in its entirety. The rationale is to ideally, make nonfiction more appealing to Rocky Run students by providing current, relevant resources for their academic and personal pursuits. It is intended that several hundred books will be discarded, hopefully with the end result of removing both standalone bookcases closest to the technology office. Library staff will write a grant to the PTA for the purchase of a new area rug for this space. This will provide space for a new makerspace for all students and staff.

The nonfiction section is not as frequently perused by Rocky Run students as the fiction section. Because of this, titles will be given some leniency when determining whether or not to discard them.

Steps:

1. Volunteers and library staff will examine all nonfiction titles for their most recent copyright date. All titles copyrighted before 2005 will be considered for discard.
2. Library staff will use the Workflows system to investigate each title, including its number of checkouts and date of last checkout.
3. All titles with a date of last checkout during or prior to 2012 will be discarded from the library's collection, unless it meets the criteria below. If there are duplicate books of different editions, the most recent edition will be kept and other editions will be discarded.
4. Library staff will contact the Warehouse to remove all discarded books.
5. Library staff or volunteers will return books to be kept to their shelves.
6. Library staff and volunteers will combine shelves of titles that are less than 2/3 full.

Criteria for Keeping Outdated Titles:

1. At least 5 checkouts, including date of last checkout of during or after 2013.
2. Subject of nonfiction title aligns with the current curriculum of a subject taught at Rocky Run.
3. There is a need for this subject, and although the book is outdated, there are no books that have been published more recently on this topic.